



The National Association for Practical Nurse Education and Service

SCHOOL PROGRAMS

MANDATORY STUDENT MEMBERSHIP

Dear Faculty Member,

Thank you for your interest in NAPNES school programs for students and your faculty. The program detailed in this packet requires mandatory participation by all students in your program.

Both the school and the students benefit greatly from this program:

- Free Agency Membership for the School (\$100.00 value)
- Free NAPNES Pharmacology Certification Registration for each student in your program (see pharmacology certification information next page for more details) (\$100.00 value per student).

The program requires 100% student and instructor membership in NAPNES and instructor membership in the Council of Practical Nurse Educators (COPNE). More about the financial matters later.

Each student and faculty member will have the full privileges of membership in NAPNES including:

- One-year subscription to the *Journal of Practical Nursing*, the only educational journal devoted to practical nursing education and LP/VN practice. The magazine is mailed directly to the student's home, and the school's copy (comes with free Agency Membership) mailed to the school. Instructors' copies mailed either to their home or school as indicated by the instructor on the application form returned to NAPNES.
- Full voting rights
- Member discounts to conferences, continuing education, books, national convention, NSO Nurses Liability Insurance, and more
- Students that participate in this school program will be allowed a second year of membership (after graduation) for \$25.00.

We encourage and publish original works from both students and instructors upon request, in the *Journal of Practical Nursing*.

Local Chapter Option

Schools that are interested in having their students form a local chapter are encouraged to do so. NAPNES will provide the faculty sponsor with an electronic copy of example bylaws and a start-up checklist. Having a local chapter requires that student hold elections and conduct business on behalf of the local, state, and national association. Local chapter benefits for the students include:

- Leadership Opportunities
- Community Service
- Professional Association Advocacy

The school also benefits from the community service offered by the students. Schools are required to have a faculty sponsor and students to serve as president, vice-president, secretary and treasurer (minimum) officer positions.

Pharmacology Certification Option

Each student in participating programs is eligible to take NAPNES National Pharmacology Certification exam at the end of the school year. As a benefit of this program, NAPNES waives the \$100.00 registration fee per student for their initial examination. Each school that decides to participate in this option will be given one pharmacology review program, at no charge, so that students may use it to study prior to taking the exam. Educators are encouraged to consider the NAPNES Pharmacology Test Plan when developing pharmacology curriculum. Participating students are required to pay the \$60 testing fee to Castle Worldwide, the online exam administrator. Graduates that pass the exam will be issued a "pending" certification until proof of licensure is received at NAPNES headquarters. Once NAPNES receives proof of licensure the temporary certification is replaced with NAPNES five-year certification card. (Length of certification is subject to change without notice). Candidates that fail the program will be given two additional opportunities to pass the exam. Each try is charged separately at CASTLE, but there is no additional fee at NAPNES.

Fund Raising Efforts

Local chapters are encouraged to create fund raising activities. The funds raised may used for a variety of purposes such as scholarships, or registration fees for officers to attend state and or national conventions.

The cost of membership in NAPNES per student is \$25.00 and the cost per instructor is \$125.00 for national dues. If you elect to create a local unit, you will want to add local dues paid to the local chapter to help fund the local chapter. There are a number of ways to collect these fees (add to activity fees; dues paid to local chapter by students and faculty, if that option selected, etc.).

The school then mails one check to NAPNES for the total national dues collected along with the name and addresses of each member. Names and addresses are preferred in electronic form. As part of this packet, we are attaching a worksheet to help you decide the pricing and set-up for your program.

National Support

NAPNES is here to help support your school and students. For example, if you decide to start a local chapter, NAPNES will provide free web hosting and space so students can maintain a website. We recommend that the local chapter purchase Macromedia DreamWeaver MX (educational edition is available at a very inexpensive rate). This software is easy to use and allows even inexperienced users to update and manage a website. Your website address will be something like:

<http://www.yourschool.napnes.org>

Students and faculty can use the space to share homework assignments, chat with one another and so much more.

Through the Council of Practical Nurse Educators (COPNE), NAPNES can help your faculty share best practices, contribute to national standard reviews, participate in committees and of course, any member is eligible to run for office as an officer or member of the board of directors at NAPNES.

We are looking forward to working with your school and appreciate you serving as a role model to students by advocating the importance of participating and supporting their professional association. Please feel free to contact us with your questions and support needs. Don't forget to ask us to send you the Microsoft Excel spreadsheet that will help you calculate fees to charge students for this program.

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